

- ITEM 1. Call to Order
- ITEM 2. Secretary to do the Roll Call
- ITEM 3. Pledge of allegiance
- ITEM 4. Consideration of the Agenda
- ITEM 5. Approval of the December 10 & December 17th Council Meeting Minutes
- ITEM 6. Public Comments.

New Business

- ITEM 7. Appointment of a Trustee to the Veazie Sewer District until June 2013
- ITEM 8. Appointment of a Trustee to the Orono-Veazie Water District until December 31, 2017
- ITEM 9. Authorize the Town manager to enter into a contract for ACO services for the upcoming year.
- ITEM 10. Authorize the Town Manager to enter into a maintenance contract for the exhaust fume removal system.

Old Business

- 4ITEM 11. Joint meeting with the Planning Board and large land owners to discuss the proposed changes to the Town Land Use ordinance.
- ITEM 12. Manager's Report & ACO Report
- ITEM 13. Comments from the Public
- ITEM 14. Executive Session Title 1 Section 405 6E Legal Consultation
- ITEM 15. Executive Session Title 1 Section 405 6 A Personnel Matter

ITEM 16. Requests for Information and Town Council Comments

ITEM 17. Review & sign of Town Warrant Payroll 12 & AP Warrant 8B and 11

ITEM 18. Adjournment

Joseph Friedman
1 Veazie Villas
852-0933

Jonathan Parker
1149 Buck Hill Dr.
947-4740

Brian Perkins
1116 Chase Rd.
942-2609

Tammy Olson
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820

Agenda Items

For January 7, 2013

- Item 7. Norman "Buddy" Webb has expressed interest in serving on the Veazie Sewer District. His letter of interest is in your packet.
- Item 8. Kenneth Borneman has requested that he be reappointed to serve on the Orono-Veazie Water District. A copy of his application is in your packet.
- Item 9. Our current contract with the Town of Milford expired on December 31, 2012. A copy of the proposed agreement with Penobscot County is in your packet for you to review. A copy of the contract only arrived Thursday afternoon so I have not had a chance to review it..
- Item 10. Chief Martin has forwarded to me a maintenance contract for the Plymovent Source Capture Vehicle Exhaust Fume Removal System. This system is used in the fire bays to remove fumes from the building. A copy of the agreement is in your contract. The annual cost is \$729.00.
- Item 11. This portion of the meeting is a joint meeting with planning board and large property owners. I sent letters out to the ten large land owners inviting them to this meeting. The Planning Board had requested that Town Attorney Tom Russell attend the meeting as he helped prepare the changes in the land use ordinance.
- Item 14 This is an executive session to discuss a legal matter with our attorney
- Item 14 Is an executive session for a personnel matter.

**Town of Veazie
Town Council Meeting Minutes
12/10/2012**

| |
|-----------------|
| ITEM # 5 |
|-----------------|

Members Present: Chairman Tammy Olson, Councilor Chris Bagley, Councilor Joseph Friedman, Councilor Brian Perkins, and Councilor Jonathan Parker. Town Manager Joseph Hayes, Secretary Julie Strout and various members of the public.

Members Absent: None

Item 1: Call to Order

Chairman Olson called the meeting to order at 6:30 p.m.

Item 2: Secretary to do the roll call

All present

Item 3: Pledge of Allegiance

Item 4: Consideration of the Agenda

Tammy Olson wanted to table Item #13 until our next meeting Jan. 7th, 2013 due to needing more time to prepare for the Town Manager's evaluation. Jonathan Parker stated he had no idea what this was about and we should replace Item #13 to discuss how they were going to perform the manager's review.

Item 5: Approval of the November 26th Council Meeting Minutes

Councilor Brian Perkins motioned to move to approve the November 26th meeting minutes as amended, to change that there were two bids received for Solid Waste not three. Councilor Joseph Friedman seconded. No discussion.
5-0-0

Item 6: A resident had a concern that the Councilor's never go back to issues they start, like the lawn mowing bids and to discuss the Recreation Dept. Chairman Tammy Olsen stated that the lawn mowing bids got postponed due to the Public Works transition and they will be discussing the Rec. Dept. on the January 28th, 2013 meeting. Manager Joseph Hayes went into further detail about putting together the mowing contract. The lawn mowing bids will be opened at the January 28th, 2013 meeting as well.

Item 7: Appointment of a Trustee to the Veazie Sewer District until June 2013.

No one is available at this time.

Item 8: Appointment of a Trustee to the Orono-Veazie Water District until December 31, 2017.

No one is available at this time.

Item 9: Appointment of Morgiana P Halley as a Democratic Election Clerk.

Councilor Jonathan Parker suggested that this Item be tabled until there was a Republican that will come forward and appoint them together before April 1st, 2013.

Item 10: Appointment of two school committee members until June of 2013.

Councilor Jonathan Parker made a motion, seconded by Joseph Friedman to appoint Janine Raquet and Susan MacKay as School Board members until June 2013. Councilor Brian Perkins stated that he knows how busy they are and thanked them for volunteering. Chairman Tammy Olsen agreed. No discussion. 5-0-0

Item 11: Manager's Report

The town manager reviewed his report. There was discussion on the town workman's comp. and the councilors requested that the town manager, Joseph Hayes, shop around with different companies to see if we can lower our premiums. Discussed precautionary measures in order to keep our claims down. Councilor Brian Perkins mentioned that it is worth investigating where MMA had gotten their figures from. Mr. Hayes will look into this matter. The town manager went over the Animal Control report. He stated that this can be a contracted service and will get more information to the councilmen on how much this would cost and possibly save the town.

Item 12: Comments from the Public

None

Item 13: Revised discussion on Manager's review

It was mentioned to have a round table discussion. Then it was suggested to have the questionnaire that was used for the previous manager. That way everything is documented and then discussed. The councilmen have until the 21st to get the questionnaires to Thomas Russell so that they can discuss it on the Jan. 7th meeting.

Item 14: Requests for Information and Town Council Comments

Councilor Jonathan Parker inquired on how the Trio conversion was going and if all the Dept. heads have what they need to start their budget process. Joseph Hayes commented that he had new figures and some adjustments needed to be done. He stated that it's about 90% done.

Item 15: Review & Sign of Town Warrant 12 & AP Warrant 8B and 11.

The warrants were circulated for signatures.

Item 16: Adjournment

Councilor Joseph Friedman motioned to adjourn.

Councilor Brian Perkins seconded. No discussion. 5-0-0

Adjourned at 7:46pm.

A True Copy Attest:

A handwritten signature in cursive script, appearing to read "Julie L Strout".

Julie L Strout

Deputy Town Clerk

**Town of Veazie
Town Council Meeting Minutes
12/17/2012**

Members Present: Chairman Tammy Olson, Councilor Chris Bagley, Councilor Joseph Friedman, Councilor Brian Perkins, and Councilor Jonathan Parker. Town Manager Joseph Hayes, Secretary Julie Strout, Tax Assessor Ben Birch, Town Attorney Thomas Russell and various members of the public.

Members Absent: None

Item 1: Call to Order

Chairman Tammy Olson called the meeting to order at 4:30 p.m.

Item 2: Secretary to do the roll call

All present

Item 3: Joseph Hayes stated that around Nov. 27th, Julie Reed came to him and said things didn't look quite right in the tax commitment and Mr. Hayes and Julie Reed went over the numbers but were having trouble finding the sewer assessment. He called the assessor, Ben Birch, who was getting ready for surgery, said its fine, the numbers are in there. They got together this past Friday, December 14th to go over their figures and realized they had a problem. We discovered that the sewer district assessment was omitted from the total budget. Apparently last year it was included in the municipal budget. Manager Hayes took the sewer assessment, just like the school and county because it's a special assessment, he couldn't change it so he handed it over to the assessor for Ben Birch to add to the total package. In fairness to Ben, last year Ben received the municipal budget with the \$150,000 sewer assessment included. Joseph recognized it as an assessment and said its separate, thought Ben had all the paperwork. Joseph Hayes stated he dropped the ball on this one and as the Town Manager, he will take full responsibility.

Joseph Friedman asked so what's your recommendation to correct it? Mr. Hayes stated that we could use the TIF, but it has restrictions, second we could use the overlay which has \$125,000 available with a combination of cuts in other budgets. The third option would be to use the Designated Working Capital Account which has \$525,000 available.

Jonathan Parker made a motion, seconded by Chris Bagley, that we transfer funds from the Designated Working Capital Account with a stipulation, that between increase budget cuts for this year and the tax commitment for next year that we refund the \$150,000 back into that account. Motion carried. 5-0-0

Chairman Tammy Olsen wanted to add a time frame to review the budget lists. Councilor Jonathan Parker stated that he would like the Town Manager with the Department heads present on the Jan. 7th, 2013 Council Meeting and after reviewing the lists, the councilmen will make a final decision on the Jan. 28th, 2013 Council Meeting.

Councilor Joseph Friedman suggested that he would like to have the manager request a meeting with the Veazie Sewer Trustees to see how we could bring the sewer department under our umbrella. The councilor's agreed that Mr. Hayes should work on getting a joint meeting scheduled in order to have an open discussion.


Item 4: Adjournment

Councilor Jonathan Parker motioned to adjourn.

Councilor Joseph Friedman seconded. No discussion. 5-0-0

Adjourned at 5:23pm.

A True Copy Attest:


Julie L Strout
Deputy Town Clerk

ITEM # 7

Citizen Involvement Application

All citizens of the Town of Veazie interested in having their names considered for appointment by the Veazie Town Council and/or the Town Manager, at such time a vacancy may occur on any Board or Special Committee, should please fill out this application and return it to the Veazie Town Office.

Name Kenneth Borneman Phone Number 207-947-1092

Address 101d County Rd

Civic Involvement Water Board Trustee

Years Resided in Veazie 26 years

Specialty or Field Professional

Committee or Boards Interested In Orons Veazie water District

Additional Information



Date Received at Town Office: 12/12/12

If interested please feel free to tear this page out and return it to the Town Office

JAN 3, 2013

To Town Manager
Mr. Joe Hayes

ITEM # 8

Hi Joe - My name is Norman
"Buddy" WEBB. I have lived at
4 Jackson Drive in Venzie for 37
years. I have an interest in
serving on the Venzie Sewer Board
of Trustees.

Thank you
Buddy Webb

Tel - 209-942-2979

Email BuddyW50@Hotmail.com

**REGIONAL ANIMAL CONTROL
MEETING MINUTES
DECEMBER 14, 2012**

The meeting began at 9:00 AM. In attendance were: Mark Leonard, Town of Veazie; Don O'Halloran, City of Old Town; Dawn Adams, Town of Milford, Russell Smith, Town of Eddington, Don Grant, Town of Hudson, Bob Stanley, ACO and Barbara Veilleux, Penobscot County.

- Barbara introduces Bob Stanley to the group and invites Bob to ask any questions he may have. Bob asks which veterinarians the towns use. Each have nearby vets they use during regular business hours and they contract with the Emergency Veterinary Clinic in Brewer for after hour issues. Bob then asks which shelters the towns use. All use Bangor Humane Society except for Orono and Old Town, who use the Animal Orphanage. Barbara will compile a list so Bob would know where to take stray and injured animals.
- Bob explains his approach to animal control. I try to work with people and not be the guy nobody likes. I will take the time to try to find the owner of a stray animal as that is what I would want someone else to do if it were my dog. I can be the tough guy if that is what you want, but I prefer to try to work issues out with the owners. I also try to use common sense and solve issues over the phone when I can.
- Barbara shares that Bob works nights but his wife, Denise is willing to become certified so that she could respond to calls when Bob is not available. This is getting two ACOs for the price of one. Denise is also willing to compile the monthly reports.
- Bob inquires in regards to dog licensing. Glenburn wanted their ACO to go door to door to make sure every dog was licensed. This would be very time consuming. Whenever Bob responds to a dog complaint, his first question is "is the dog licensed and then asks to see verification". If the towns want more than this, he would have to do it on a per call basis and he would keep the fee. The towns comment that they do not have many of these types of calls. Barbara asks if this is something that should be handled outside the contract on an individual basis between Bob and the towns. The group agrees.
- Barbara mentions Mark Leonard had requested a status report on calls. Barbara asks Bob how he would handle this. The group continues the discussion and agrees Bob would follow up on any unusual or ongoing issue with the town involved but there was not a need for him to do a follow up call on every complaint. These will be reported to Barbara monthly and she will share with the towns.
- Barbara notes that we had not discussed training, but Bob is required to take an 8-hour course annually and could be required to do advanced training on occasion. The cost should be minimal. The group agrees to share the training costs. Bob comments that he was told he needed a new law book when he attending the annual training this summer but has not acquired one yet. Barbara will furnish a copy to Bob.
- Don Grant asks if Bob needs worker's comp insurance. Barbara posed that question to Malcolm Ulmer, the County's comp representative. In Malcolm's opinion, Bob did not need comp but did have some suggestions about contract verbiage, which would protect the towns and the county. Barbara distributes the edited contract and explains that she

also had the county's attorney review both the ACO and Town agreements. The attorney confirmed the contracts were in order. Bob tells the group he has never had an issue where a comp claim was needed. Don Grant shares his feeling that if a situation were to become heated, the Sheriff's Department should be brought in. It is not worth taking a chance on getting hurt. The group agrees.

- Don O'Halloran asks Bob if he carries some type of identification. Bob does not have anything current. Mark Leonard suggests Barbara have Jim Ryan or the Sheriff's Dept. make up an ID for Bob that he could wear on a lanyard. Barbara agrees.
- Barbara asks Bob if he has had a chance to look into the cost of liability insurance. Bob did not know who to call for this coverage. Mark Leonard suggested Bob contact his homeowner's agent. They may be able to provide an umbrella package. Bob asks if the towns will pay for that insurance. Barbara explains that \$1,000 has been added to the contract to cover the insurance expense. She suggests Bob take a copy of the draft contract to the insurance company so they will understand what type and amount of coverage is required. The towns and the county need to be listed as additionally insured parties.
- Dawn Adams tells Bob Milford had to remove 160+ cats from a property in town last year. That is why their call volume is so high. She asks Bob how he would handle a call from a resident who reports unwanted cats on their property. Bob is willing to live trap and take to a shelter if necessary. The towns explain that they first ask the resident if they have been feeding the cats. If the answer is yes, the resident has taken on the responsibility of the animal and the town would not call Bob.
- With no other comments or questions forthcoming, Barbara thanks Bob for coming in and talking with the group. She suggests Bob look into the liability insurance and she will be in touch with him after the towns make their decision.
- After Bob leaves, Barbara asks the towns for their thoughts? Did you like what Bob had to say or do you want to interview more candidates? Don O'Halloran comments he liked Bob and thought he would make a good ACO. Don Grant adds that Bob used to be the ACO for Hudson but he was not sure why Bob got done. He thought it was because of work and said he seems to remember Bob's availability may have been an issue at times. Barbara comments that she had that issue with Bob way back but lately he has been very responsive. The group agrees that having Bob's wife certified as well, should alleviate that problem. The group did not want to interview more candidates. Barbara suggests we might be able to sign a contract by January 1st if Bob can get his insurance in order by then. Mark Leonard explains that his council does not meet again until January 7th so we could not do it until then. The group agrees that one more week does not make a difference.
- Barbara thanks everyone for participating and adds that she will keep the group updated with any new information. The meeting adjourned at 10:00.

REGIONAL ANIMAL CONTROL CONTRACT

This agreement, made this _____ day of _____, 2012, by and between Penobscot County, a body politic within the State of Maine, having its principal office located in Bangor, hereinafter referred to as the "County" and Robert Stanley, 43 Danforth Drive, Glenburn, hereinafter referred to as the "ACO".

1. **Scope of Services:** The ACO will be responsible to provide animal control services as outlined in 7 MRSA § 3947 including: Response to domesticated animal complaints, control of dogs running at large, enforcement of rabies vaccination requirements and to follow procedures to prevent the spread of rabies, provision of medical care to injured animals, enforcement of municipal animal ordinances, remediation of animal trespass situations, initial investigation of animal cruelty complaints (State Animal Welfare will be brought in if animal cruelty complaints are founded and require further attention.) The ACO will respond to calls in the following municipalities and/or unorganized territories: Argyle, Eddington, Greenfield, Hudson, Milford, Old Town, Orono and Veazie. The ACO is not an employee of the County and understands and agrees that he is not entitled to worker's compensation or other employment benefits from the County.
2. **Insurance & Equipment:** The ACO will obtain and maintain in force, liability insurance in the amount of \$400,000 and will furnish his/her own equipment, vehicle and fuel. The ACO further agrees to obtain and maintain in force, automobile liability insurance. The ACO is barred from pursuing any claims of any nature against the County or the Towns and agrees to name the County and the Towns of Eddington, Hudson, Milford, Old Town, Orono and Veazie as additionally insured parties on the general liability insurance policy. The ACO agrees to defend, indemnify and hold the County and the Towns harmless from liability or claims arising from any services provided by the ACO
3. **Training & Certification:** The ACO agrees to attend advanced training programs as described under section 3906-B, subsection 4 to maintain certification. A minimum of 8 hours of training is required each year. The cost of training will be shared by the County and the Towns.
4. **Estimated Call Volume:** This contract is based on an estimated call volume of 270 calls per year as follows:

| | |
|------------|----|
| Argyle | 5 |
| Eddington | 56 |
| Greenfield | 5 |
| Hudson | 47 |
| Milford | 72 |
| Old Town | 32 |
| Orono | 32 |
| Veazie | 21 |

If call volumes fluctuate significantly, either party may request re-negotiation of the contract.

5. **Response Times:** The ACO will be dispatched by the Penobscot Regional Communications Center and will be expected to respond to all calls within 24 hours. In addition, the ACO will respond to urgent or emergency calls as soon as possible. The

ACO will notify the town of unusual situations such as dog bites, summonses, cruelty investigations, seizures and rabies cases.

6. **Record Keeping:** The ACO will keep detailed records of all calls and will forward the call records to Penobscot County monthly. The call records will contain the following information: Date of call, town name, physical address, the nature of the call, total call time, total mileage.
7. **Town Responsibilities:** The Towns will appoint the ACO hired as the Town's ACO, maintain a contract with an approved shelter as required by 7 MRSA §3949, remain in good standing with veterinarian clinics, provide information related to registration of animals to the ACO, provide copies of ordinances related to domesticated animals specific to the Town, direct all animal control complaints to the ACO through the Penobscot County Regional Communications Center for relay to the ACO.
8. **Compensation:** This contract is based on an average of 3 hours per call at \$15.00 per hour for the estimated call volume of 270 calls per year. In addition, the contract includes \$1,000 for the purchase of liability insurance and \$400 for the purchase of equipment for a total contract amount of **Thirteen-thousand, five-hundred, fifty dollars and no cents (\$13,550)**. The ACO will invoice the County in 11 equal monthly installments of **One-thousand, one-hundred, twenty-nine dollars and seventeen cents (\$1,129.17)** and one installment of **One-thousand, one-hundred, twenty-nine dollars and thirteen cents (\$1,129.13)**. The County will pay the ACO within 30 days of receipt of the invoice provided the detailed records, as outline in Section 5 are supplied to the County.
9. **Term:** The term of this agreement shall be for a period of one year, beginning _____ and ending _____. Any future agreement will be negotiated at the end of the one year period.
10. **Termination:** Either party may terminate this agreement with cause, only when at least a thirty-day (30) written notice is provided to the other party.
11. **Assignment:** No party to this agreement shall assign, delegate, subcontract or otherwise transfer its rights or obligations hereunder without the prior consent of the other party.

IN WITNESS WHEREOF, the parties hereunder duly authorized have executed and delivered this agreement on this _____ day of _____, 2012.

Witness

Penobscot County
Thomas J. Davis, Jr. Chairman

Peter K. Baldacci

Witness

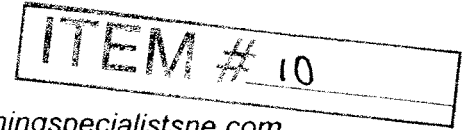
Robert Stanley, ACO



1525 Hanover Street
Hanover, MA 02339
Phone 781-826-9755
Fax 781-829-0240

800-445-4513

www.aircleaningspecialistsne.com



of New England LLC

December 27, 2012

Dear Chief:

Enclosed please find a copy of the Preventative Maintenance Agreement for the Plymovent Source Capture Emergency Vehicle Exhaust Fume Removal System for the new year.

After you have reviewed the contract please, sign it and either fax, e-mail or mail it to our office. Once we have received the signed renewal contract we will send out an invoice for payment.

If you have any questions please, do not hesitate to call me or Chris Roche at (800)445-4513.

Sincerely,

A handwritten signature in cursive script, reading "Karyn Malone". The ink is black and the signature is fluid.

Karyn Malone
Air Cleaning Specialists

Encl.



1525 Hanover Street
Hanover, MA 02339
Phone 781-826-9755
Fax 781-829-0240

www.aircleaningspecialistsne.com

of New England LLC

Preventive Maintenance and Service of Source Capture Vehicle Exhaust Removal System

| Customer: | Fire Department Locations: | Vehicles |
|-----------------------------|------------------------------------|----------|
| Veazie Fire Department (ME) | Central Station – 1084 Main Street | 5 |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Install Date:

Warranty Expire Date:

| | |
|--|--|
| | |
|--|--|

Contract Start Date:

Contract Expire Date:

| | |
|-----------------|-------------------|
| January 1, 2013 | December 31, 2013 |
|-----------------|-------------------|

Per station cost of service is \$135.00 initial vehicle, \$115.00 per additional vehicle attached to the Source Capture Vehicle Exhaust Removal System.

Total Number of Vehicles:

Frequency of Service:

Annual Cost of Service:

| | | |
|-------------------|--------------------------|----------|
| Five (5) Vehicles | Every twelve (12) months | \$595.00 |
|-------------------|--------------------------|----------|

Additional emergency service calls for mechanical failure of the system will be at a rate of \$135.00

Total Number of Vehicles:

Frequency of Service:

Annual Cost of Service:

| | | |
|----------------------------------|--------------------------|--------------------------|
| One (1) Filter Pack-Unifilter 20 | Every twelve (12) months | \$134.00 (\$134.00 each) |
|----------------------------------|--------------------------|--------------------------|

YEARLY TOTAL: \$729.00

Service calls caused by acts of Nature, electrical failure, improper use, attachment to vehicle without tailpipe modification or vandalism will be charged at rate of \$135.00 per hour.

All prices are for service only and do not include parts out of warranty.

As a Service Contract Customer all non warranty parts are discounted 8%.

Maintenance program applies to the items specified below.

S:\FDSERVICE\Veazie ME.DOC



1525 Hanover Street
Hanover, MA 02339
Phone 781-826-9755
Fax 781-829-0240

www.aircleaningspecialistsne.com

of New England LLC

Preventive Maintenance and Service of Source Capture Vehicle Exhaust Removal System

Hose Inspection

Hose clearance from ground
Hose alignment
Hose Condition

Nozzle Inspection

Attachment on tailpipe
Air line attachment to MFD Valve
Nozzle condition

Safety Disconnect Inspection

Rubber seal
Aluminum fittings
Debris screen

Track & Hardware Inspection

Supports & hardware
Track cleaning
End stops
Trolley condition & adjustments
Balancer tension & adjustments

Compressed Air Supply Inspection

Regulator condition & adjustment
Air line and fittings
Uncoupling Valve
Manual fill valve
Dryer

Air Compressor Inspection

Drain tank
Check oil
Belt
Regulator
Check Pressure

Blower Inspection

Lubricate motor
Disconnect switch at fan

Ductwork System Inspection

Joints and supports
Stack and discharge cap

Control Panel Inspection

Timer
Sensor condition & adjustments
Control relays
Fuses

Date Submitted:

Submitted By: CM Roche
Air Cleaning Specialists

Date Accepted: _____

Accepted By: _____

Printed Name: _____

15.05.02.01

There is a new 3-stage review of subdivision plans to minimize upfront expenses

15.05.11.13.05.01

Optional cluster subdivisions will have to meet a 50% open space set-aside

15.05.11.14.10.02

Land selection criteria for open space set-asides have been consolidated and revised to promote the protection of "conservation values"

15.05.11.14.10.03

Options for the legal protection of open space have been revised

15.05.11.14.10.04

Permitted and prohibited uses in town-owned public open space have been specified

PROPOSED AMENDMENTS TO VEAZIE LAND USE ORDINANCE 11/16/11
[Approved by the Planning Board and recommended to the Town Council]

The Town of Veazie hereby ordains that the following amendments to the Land Use Ordinance of the Town of Veazie (hereinafter "Land Use Ordinance") be enacted.

(Omissions indicated by ~~strikeout~~. New matters indicated by underscoring.)

15.02.02.01.08 Resource Protection

The purpose of the RP Zone is to preserve wetlands, stream corridors, areas subject to flooding and other areas in which development would adversely impact water quality, productive habitat, biological ecosystems, significant vernal pools or scenic or natural values, and to provide a minimum setback from these significant natural areas. This district shall include the following areas when they occur within the limits of the shoreland zone, exclusive of the SPO Zone:

15.05.01 Purpose

The purpose of site plan review is to ensure that development requiring such review will ~~be done in compliance~~ comply with this ordinance. This ordinance provides a land owner with the opportunity to develop the owner's land in a way that meets the principles of sustainable development and purposes described in Section 15.01.03.

15.05.01.01 Compliance With State Law

The procedure described in this section has been developed to comply with municipal review procedures mandated by State law. However, if additional State mandates are enacted subsequent to the adoption or amendment of this ordinance, such mandates shall supplement or supersede the procedure set forth herein and no approval will be granted until there has been compliance with such additional mandates.

15.05.02 Site Plan Review Required

Except as provided in the following paragraph, site plan review and approval by the Planning Board shall be required for:

- * Any use designated in Section 15.03 as requiring site plan review;
- * Construction or external enlargement of any building or structure devoted to a use requiring site plan approval;
- * Creation of any subdivision as defined by the laws of the State of Maine.

15.05.02.01 Three-tiered Review Process for Residential Development

Any person submitting an application for subdivision or multi-family residential development of land (with the exception of minor revisions to correct errors on a site plan for an approved subdivision) will be required to complete a three-tiered sequential review process composed of the following parts:

- * Pre-application Site Inventory and Suitability Analysis;
- * Pre-application Sketch Plan and Conceptual Consultation; and
- * Site Plan Application.

15.05.04 Compliance With State Law

~~The procedure described in this section has been developed to comply with municipal review procedures mandated by State law. However, if additional State mandates are enacted subsequent to the adoption or amendment of this ordinance, such mandates shall supplement or supersede the procedure set forth herein and no approval will be granted until there has been compliance with such additional mandates.~~

15.05.04 Pre-application Site Inventory and Suitability Analysis

(Applies only to Subdivisions and Multi-Family Residential Development)

Prior to requesting a review of a proposed subdivision sketch plan or site plan, the applicant shall meet with the Planning Board to describe the intent and prospective scope of the proposed project, the resource values and constraints of the site, and the suitability of the site for conservation and development objectives. The applicant will use town maps, air photos, and, if necessary, evidence from a site visit to develop a general site inventory sketch showing locations of wetlands, vernal pools, surface water, major habitat or land cover types, scenic views, trails, rare species, soil types, and steep slopes. Based on this information, the applicant will identify the environmental conditions and constraints that may affect use of the site, selection of open space to be conserved, and location and scale of development activities. The Planning Board and applicant will also examine how the site is located in relation to existing roads, trails, and undeveloped open space. The outcome of the review process will be a list of issues and constraints that must be addressed in the layout and design of the project in order to meet the goals, objectives, and purposes of the Veazie Land Use Ordinance. The site inventory and suitability analysis review shall be informational and shall not result in any formal approval or disapproval of the prospective proposal. This initial meeting with the Planning Board should precede any preparation of detailed and costly subdivision plans by the applicant showing locations of streets and house lot layouts. The Planning Board may waive or modify parts of this requirement when particular information is not necessary because of the scale or scope of the proposed subdivision or site development.

15.05.05 Preapplication Sketch Plan (Subdivisions Only)

15.05.05 Preapplication Sketch Plan and Conceptual Consultation

(Applies only to Subdivisions and Multi-Family Residential Development)

The purpose of the Pre-application Sketch Plan and Conceptual Consultation is to permit the applicant and the Planning Board to discuss informally the nature and layout of the proposed subdivision or development activity in order to identify aspects of the prospective plan that may conflict with requirements of the Veazie Land Use Ordinance. It is recommended that the applicant should prepare the sketch plan with consideration for the following steps:

- * identify the number of permitted house lots
- * delineate the proposed open space set-aside lands for the subdivision
- * in the remaining net developable area of the site, select the potential house lots and use these locations to determine the locations of proposed roads and lot lines.

15.05.08.18 Natural Features

The locations of all existing physical and natural features on the site and within two hundred feet (200') thereof, including, but not limited to, steep slopes of ~~fifteen~~ twenty percent (~~15~~20%) or greater, streams, brooks, rivers or other watercourses; existing woodlands; and potential freshwater wetlands, spawning grounds, significant vernal pools and wildlife habitat; together with an indication of which physical and natural features are to be preserved, the conditions of such preservation and the manner in which same shall be enforced;

15.05.08.45.01.01 Survey

A complete boundary line survey of the tract being subdivided, at a scale of not over four hundred feet (400') to the inch, certified by a registered land surveyor, showing:

- * the metes and bounds of the tract being subdivided;
- * the exact acreage of the proposed subdivision;
- * the entire parcel to be divided, with a clear delineation of the land areas that do not meet the definition of buildable area;
- * the metes and bounds of any remaining portion of the owner's property if the proposed subdivision covers only a portion of the owner's contiguous holdings;
- * all lots that were, within the previous five (5) years, contiguous to and in common ownership with the tract being subdivided;
- * existing and proposed easements related to the property;
- * the number of lots being created;
- * lot numbers;
- * the locations of lot boundaries;
- * suggested locations of buildings;
- * the metes and bounds of each lot being created;
- * the area of each lot in square feet;

- * the existing and proposed locations of permanent reference monuments;
- * street names and lines and pedestrian ways;
- * the length of all straight lines, the deflection angles, radii, lengths of curves, and central angles of all curves, tangent distances and tangent bearings for each street;
- * the location of any landscape buffer strip around the perimeter of the proposed subdivision;
- * the location of all reserved open space, properly designated;
- * the location of all areas to be reserved for public use;
- * magnetic north, true north and the declination;
- * the date of preparation;
- * a graphic map scale;
- * the names and addresses of the record owner, subdivider, designer, surveyor and engineer;
- * the name of the municipality in which the subdivision is located;
- * the proposed name of the subdivision;
- * any proposed covenants or maintenance agreements intended to run with the land or any portion thereof or any dwelling unit;
- * a notation of all variances granted by the Planning Board pursuant to Section 15.05.06.07.09;
- * the location of all freshwater wetlands within the proposed subdivision, regardless of the size of the wetlands;
- * the location of any river, stream or brook within or abutting the proposed subdivision;
- * the location of the one hundred (100) year flood elevation and the flood hazard boundaries within the proposed subdivision;
- * a written condition that principal structures in the subdivision shall be constructed with their lowest floors, including basements, at least one foot (1') above the one hundred (100) year flood elevation;

15.05.11.13.05 Open Space in Cluster Developments

15.05.11.13.05.01 Amount and Use

In any cluster development there shall be maintained as common open space an area of land equal to or greater than the open area that would otherwise remain in the development if individual lots of the minimum size required in the zone were created and if said lots were each built upon to the maximum lot coverage allowed in the zone. Provided, however, that the open space ratio shall be no less than fifty percent (50%) of net residential acreage. Such common open space shall be dedicated upon approval of the development. Further subdivision of the common open space, except for easements for underground utilities or its use for passive recreation or conservation, shall be prohibited by deed restrictions or recorded easements. All common open space shall be shown on the development plan with appropriate notation.

15.05.11.14.09.02

~~Subdivisions are required to reserve a portion of the site area as undeveloped common open space in order to preserve recreational, wildlife conservation and aesthetic values for local residents and to maintain traditional agricultural and sustainable forestry uses. As indicated in Section 15.03.02, each zone has a specified minimum open space ratio requirement for subdivisions.~~

15.05.11.14.09.03

~~Land reserved for open space purposes shall be of a character, configuration and location suitable for the particular use intended. A site intended to be used for active recreation purposes, such as a playground or a playfield, should be relatively level and dry, have a total frontage on one or more streets of at least two hundred feet (200'), and have no major dimensions of less than two hundred feet (200').~~

~~Sites selected primarily for scenic or passive recreation purposes shall have such access as the Planning Board may deem suitable and no less than twenty five feet (25') of road frontage. The configuration of such sites shall be deemed adequate by the Planning Board with regard to scenic attributes to be preserved, together with sufficient areas for trails, lookouts, and the like where necessary and appropriate.~~

15.05.11.14.09.04

~~Where the proposed subdivision is located on the Penobscot River, a portion of the waterfront area, when feasible, shall be included as reserved open space. The land so reserved shall be at least two hundred feet (200') wide measured perpendicularly from the normal high water mark.~~

15.05.11.14.09.05

~~With the permission of the Town Council, reserved land acceptable to the Planning Board and developer may be dedicated to the Town as a condition of approval.~~

15.05.11.14.09.06

~~A developer shall present the Planning Board with proposed language for incorporation into deeds, recorded plans and declarations, or other legal documents designed to ensure the integrity, protection and maintenance of any open space, reserved areas, or natural, cultural or aesthetic areas. Such language shall be subject to the approval of the Planning Board and the Town Attorney to ensure it will accomplish its intended purposes. The developer will comply with all reasonable requests of the Town to incorporate such language in appropriate documentation to ensure the purposes of this section will be met.~~

15.05.11.14.10 Mandatory Open Space in Subdivisions

15.05.11.14.10.01 Open Space Requirement

Subdivisions are required to reserve a portion of the site area as undeveloped open space in order to preserve recreational, wildlife conservation, scenic, and aesthetic values for local residents and to maintain traditional agricultural and sustainable forestry uses. As indicated in Section 15.03.02, each zone has a specified minimum open space ratio requirement for subdivisions.

15.05.11.14.10.02 Land Selection Criteria for Open Space Set-Aside

Land reserved for open space conservation purposes shall meet selection criteria outlined in the Veazie Comprehensive Plan (Section III-L pp. 98-99) and generally shall possess valuable natural ecological, scenic, and/or recreational attributes (collectively "conservation values") of importance to citizens of the town. Specifically, it is expected that open space parcels will preserve contiguous unfragmented wildlife habitat, scenic views, a diverse mosaic of vegetation cover, uncommon plant communities, and/or connected networks of hiking trails. Such open space shall, in so far as possible, be contiguous with open space on adjacent parcels, so as to contribute to habitat connectivity on a town landscape scale. Wherever possible, land selected primarily for scenic views or passive recreation purposes shall have suitable public access in the form of a trail easement or a minimum of twenty-five feet (25') of road frontage. If public access acceptable to the Planning Board and Town Council is provided for open space on an approved plan, the amount of the open space required under this Ordinance for the site plan may be reduced by up to fifteen percent (15%) upon approval by the Planning Board. Preference for this incentive will be given to open space that is contiguous with open space set-asides on abutting parcels. A site intended for active recreation purposes, such as a playground, ice rink, or a playfield, should be suitable for the proposed activity and should have a total frontage on one or more streets of at least twenty-five feet (25'). Where a proposed development abuts the Penobscot River, a portion of the waterfront or shoreline, with reasonable access to it, shall be included in the reserved open space. A subdivision site plan will not be considered complete until the applicant and Planning Board have reached mutual agreement on the selection and location of the open space set-aside.

15.05.11.14.10.03 Legal Protection for Open Space

The developer shall cooperate with the Planning Board to ensure that the conservation values of the open space parcel are protected in perpetuity through a conservation easement or other suitable legal document. The developer shall present the Planning Board with proposed language or restrictive covenants for incorporation into deeds, recorded plans, declarations, or other legal documents designed to ensure the integrity, protection, and maintenance of any open space, reserved areas, or natural areas. Rights of public access, where applicable, shall be ensured by means of easements or rights-of-way, or should be included in any reserved public open space, with provisions made for continued public access. All such language shall be subject to review and approval by the Planning Board and Town Attorney to ensure that it will accomplish its intended purpose.

Open space that has been designated on a site plan and approved by the Planning Board may be protected by transfer of ownership to the Town of Veazie upon approval of the Town Council, in conjunction with the donation of a conservation easement for the property to a third-party non-profit land trust approved by the Planning Board, with a third-party right of enforcement running to the Town.

When the foregoing option is not acceptable to the developer, the Planning Board may approve having the dedicated open space owned by: (1) the developer, (2) an approved neighborhood association, or (3) an approved conservation organization. Provided, however, that the land must be protected in perpetuity through a conservation easement or similar legal document held by a third-party non-profit land trust approved by the Planning Board, with a third-party right of enforcement running to the Town.

In exercising any of its enforcement rights, the Town shall have the right to charge and collect reasonable reimbursement of its costs of enforcement, including but not limited to costs of experts and reasonable attorney's fees.

Further subdivision or development of any open space designated on an approved subdivision plan, except for easements for underground utilities or its use for passive recreation or conservation, shall be prohibited by deed restrictions or recorded easements.

15.05.11.14.10.04 Permitted and Prohibited Uses in Town-Owned Public Open Space

Unless otherwise approved by the Planning Board, use of motorized recreational vehicles such as ATVs is prohibited on public open space. Other acts or uses are expressly forbidden on, over, or under public open space, except as provided for under Permitted Uses.

The following Permitted Uses are approved on public open space: development and maintenance of trails and passive recreation as prescribed by the Veazie Conservation Commission and Planning Board; sustainable forest management activities, removal of vegetation, and use of motorized low-impact logging equipment as prescribed by a licensed forester and recommended

by the Veazie Conservation Commission; placement of trail signs and boundary markers; placement of underground utilities deemed necessary by the Veazie Conservation Commission and Planning Board, and approved by the Town Council; placement of temporary material storage piles recommended by the Veazie Conservation Commission; construction of trail shelters or natural history displays authorized by the Veazie Conservation Commission, Planning Board, and Town Council; use of motorized vehicles for maintenance, fire or public safety; placement and maintenance of trails (up to 15 ft wide), bridges, picnic tables, or benches, and property management recommended by the Veazie Conservation Commission; conducting non-destructive ecological field research recommended by the Veazie Conservation Commission; and working farms that otherwise meet all requirements of the land use ordinance. At the recommendation of the Veazie Conservation Commission and Planning Board, the Town Council may approve the use of specific trails for winter snowmobile use, provided that adequate buffers are required between the trail(s) and residential dwellings. Where open space is designated for active recreation, the Planning Board may approve development of ball fields, courts, or other suitable recreation facilities.

15.05.11.14.10.05 Management and Stewardship of Town-Owned Public Open Space

The Veazie Conservation Commission shall be responsible for managing and maintaining an active stewardship program on town-owned land that is designated as public open space.

15.12.02 Definitions

The following terms shall have the following meanings:

Buildable or Developable Area: The land area in a proposed subdivision, excluding wetlands, streams and steep slopes, that is suitable for residential construction and roadways.

Buildable or Developable Area, Net: The buildable area minus the land set aside to meet the open space requirement. Roadways are considered part of the net buildable area. Dwelling units can only be located in the net buildable or net developable area.

Impervious Surface: Any manufactured surface that prevents water infiltration.

Net Residential Acreage: The total acreage available for a subdivision, as shown on the proposed subdivision plan, minus the area for streets or access and areas that are unsuitable for development.

Open Space Ratio: A measure of the intensity of residential development allowed in a particular zone. The ratio is calculated by dividing the total open space by the total area of a subdivision.

Sustainable Development: Human land use activities that promote the conservation and minimize the degradation of natural resources, while meeting the needs of current and future generations of local residents. Compared with conventional development patterns and processes, sustainable development is characterized by a reduction in the human footprint in the landscape as a result of the use of compact development patterns that are guided by a combination of

ecological criteria, accepted social values, and sound economic principles. By reducing the human footprint associated with buildings, pavement, and other structures, sustainable development helps to maintain the natural functions and life support services associated with intact ecosystems in the surrounding landscape.

Trail: A route or path, other than a roadway, developed and used for recreational activities.

Trail Corridor: The land area bordering a public recreation trail that is protected from development and is maintained in a natural state; generally, a trail corridor provides a minimum 75 ft. wide buffer zone centered on the trail.

Veazie Conservation Commission: ~~Until a Veazie Conservation Commission is established, the Veazie Town Council shall fulfill function.~~ The duly appointed Conservation Commission appointed by the Town Council pursuant to the Conservation Commission Ordinance.

Vernal Pool: A natural, temporary or semi-permanent body of water occurring in a shallow depression that typically fills during the spring or fall and may dry during the summer. Vernal pools have no permanent inlet or outlet and no viable populations of predatory fish. A vernal pool may provide the primary breeding habitat for salamanders and wood frogs, as well as valuable habitat for other plants and wildlife, including several rare, threatened and endangered species.

Vernal Pool, Significant: A vernal pool is considered significant if it has a high wildlife value based on criteria listed in DEP rules, Chapter 335, as amended. Significant vernal pool habitat includes the vernal pool and the area within a 250 ft. radius of the spring or fall high water mark of the pool.

Wetland, Freshwater: Freshwater swamps, marshes, bogs and similar areas ~~which that are of two (2) or more contiguous acres; or of less than two (2) contiguous acres and adjacent to a surface water body, excluding any river, stream or brook such that in a natural state, the combined surface area is in excess of two (2) acres; and (2) (1) inundated or saturated by surface or ground water at a frequency and for a duration sufficient to support, and which under normal circumstances do support, a prevalence of wetland vegetation typically adapted for life in saturated soils and (2) not considered part of a great pond, coastal wetland, river, stream or brook.~~ Freshwater wetlands may contain small stream channels or inclusions of land that do not conform to the criteria of this definition.

Wildlife: ~~All vertebrate species (animals with backbones), except fish.~~ The natural flora and undomesticated fauna of a region or habitat, including all organisms such as plants, animals (vertebrates and invertebrates), and fungi.

Managers Report For January 7, 2013

ITEM # 12

In December 10th Managers Report I indicated that MMA was increasing our workers comp rates. Else where in the packet is the actual break down. It is the experience rating that is impacting our workers comp rates. Unfortunately, it will take three years to reduce the rates. I did get a quote for around \$72,000 a year.

The universal waste day that we do the last Saturday of the month from 9 to 11:30 has diverted items that have been sent to Bangor's Household Hazardous Waste Day to its lowest number ever.

2007—28

2008—35

2009—32

2010—32

2011—39

2012----9

The planning board has requested that Tom Russell attend the joint meeting with you as he assisted the committee in drafting the changes in question. Attorney Russell is unable to attend the meeting due to a conflict with the Hampden Town Council meeting.

I have enclosed a letter from Chief Leonard to Sergeant Emery regarding the cyber bullying case.

As you know I was not getting any answer on the 1.82 tons being delivered to PERC every Thursday. So two weeks ago we held back the payment on the mystery tonnage. That got a response, apparently there was an agreement that 1.82 tons would cover the pickups of trash for the Town Office, school and Veazie Villas. This practice will now cease so I agreed to pay the charges.

Pine Tree Waste began pick ups this week. We have had very few complaints. Dumpsters have been set up at the school, Veazie Villas and the Town Office. In my opinion, the transition went very smoothly.

Lawn mowing bids were mailed out around December 19th and a legal ad has run in the paper. The deadline is January 16, 2013 at 4 PM. A non mandatory meeting with the contractors will take place January 8th and 9th.

On the budget area, I have met with the Department heads and I am still tweaking numbers for your meeting on Monday. I will have suggestions at that time.

Foreclosure notices were sent out on December 26th. Those folks have until February 1st, 2013 to pay or the town owns the property. I have enclosed a list of those properties outstanding as of January 3rd, 2013.

The Town office is now open until 6 PM on Thursdays at no additional cost.

December 31, 2012

Joseph Hayes
Town Manager
TOWN OF VEAZIE
1084 Main Street
Veazie, Maine 04401

**RE: Casco Bay Energy Company, LLC Municipal Tax Increment Financing (TIF)
District/Program; Second Amendment**

Dear Mr. Hayes,

The Maine Department of Economic and Community Development (Department) has reviewed and **effective today approved** your application to amend above referenced TIF District and Program. Based on application, the Department notes/approves:

- | | |
|---|---|
| a. District term of 30 years through March 26, 2028; | Bay Energy Company, LLC (Company) AND/OR fund public facilities/improvements/programs, |
| b. District Original Assessed Value of \$3,210,000 as of March 31, 1997 (April 1, 1996)—acreage 54.8; | ii) Sinking Fund Account to retire public debt within 20 years (March 26, 2018). PLEASE NOTE deadline for completion of associated Improvements was March 26, 2003; |
| c. Increased Assessed Value capture of up to 100/50% of real and personal property improvements, respective of previous investment and "Additional Income-Generating Improvement (AIGI);" | e. Company reimbursement is limited to incremental taxes from new actual value and projected at \$43,023,923 total inclusive of actual to date, OR up to 93% or more from previous investment to maintain net annual Company tax payment at \$1,800,000 plus 80% of AIGI annually during District term; |
| d. TIF revenues to be deposited/held in dedicated accounts and applied ONLY toward approved activities/projects, | |
| i) Project Cost Accounts to reimburse Casco | |

Per original designation and First Amendment approvals, Department restates:

- | | |
|---|--|
| f. TOWN MUST FORWARD COPY of any Credit Enhancement Agreement linked to this District immediately following execution —with corresponding/updated <u>Application Cover Sheet</u> including detailed private project description and <u>Employment Goals Form</u> ; | be included/reported with Town equalized assessed value; |
| g. Non-captured incremental property values triggering General Fund revenue/deposits MUST | h. Any future amendment MUST comply with 30-A M.R.S. §§ 5221-5235 and Department rules; |
| | i. Department MUST be <u>notified in writing</u> when District expires or is terminated. |

Based on amendment application, Department approves public activities/projects/costs listed below. This approval is COMPREHENSIVE and supersedes previous Department approvals. As before, related funding MUST also comply with established Town appropriation process—with activities/projects COMPLETE at end of District term (March 26, 2028):

WITHIN DISTRICT

- j. 50% Fire Station equipment including trucks, safety equipment \$200,000;
- k. 50% public works equipment including trucks, back hoe, plows \$200,000;
- l. Professional service costs \$50,000;
- m. Natural gas line extension* \$1,000,000;
- n. Administration \$25,000;
- o. Veazie Community Center capital costs (commercial purpose) \$850,000;
- p. District-related organization \$25,000;

OUTSIDE DISTRICT

- q. Capital costs* including environmental protection devices, storm/sanitary/water/electric/sewer lines, fire station improvements, street amenities exclusive of residential zone distribution lines \$200,000;
- r. Public safety improvements including fire/emergency response equipment acquisition/replacement exclusive of Police \$100,000;

THROUGHOUT MUNICIPALITY

- s. Economic development programs/events, marketing \$100,000;
- t. Training fund for residents not exceeding 20% of total public projects/costs \$100,000;
- u. Grant matching \$75,000;
- v. Recreational trails \$75,000.

MAINE IS OPEN FOR BUSINESS. Please contact Tax Increment Program Director Laura Santini-Smith with questions regarding this approval letter or Department review. With this certification, Department also extends an open ended offer of assistance and best wishes for the ongoing success of your District.

Sincerely,

George C. Gervais
Commissioner

cc: John Holden, Eaton Peabody; David Ledew, MRS Director Property Tax Division

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

Robert Tomilson
Veazie Sewer District Trustee
1143 Buck Hill Drive
Veazie, Maine 04401

December 21, 2012

Dear Rob,

The Veazie Town Council wishes to hold a joint meeting with the Veazie Sewer District Trustees. The purpose of the meeting is to explore ways to reduce cost for both the District and the Town. Topics could include sharing the cost of personnel & equipment as well as the possibility of the District being incorporated as a department of the Town.

The Council has a full agenda on Monday January 7 and they will be meeting again on Monday January 28. Please let me know what dates and times are available for the Trustees to meet.

Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,

Joseph Hayes
Town Manager

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

James Parker
Veazie Sewer District Trustee
18 Silver Ridge
Veazie, Maine 04401

December 21, 2012

Dear Jim,

The Veazie Town Council wishes to hold a joint meeting with the Veazie Sewer District Trustees. The purpose of the meeting is to explore ways to reduce cost for both the District and the Town. Topics could include sharing the cost of personnel & equipment as well as the possibility of the District being incorporated as a department of the Town.

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Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,

Joseph Hayes
Town Manager

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

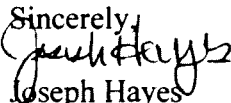
Barney Silver
PO Box 22
Orono, Maine 04473

December 24, 2012

Dear Barney,

On Monday January 7, 2012, the Veazie Town Council and the Veazie Planning Board will hold a joint meeting to discuss the proposed Land Use Ordinance. The meeting will begin at 6:30 at the Fletcher Municipal Building 1084 Main Street. The proposed ordinance may have an impact on large land owners and the council wishes to have you be present to express your opinion.

Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,

Joseph Hayes
Town Manager

Enclosure

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

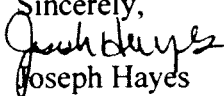
Bangor Hydro Electric
PO Box 932
Bangor, Maine 04402-0932

December 24, 2012

Dear Sir,

On Monday January 7, 2012, the Veazie Town Council and the Veazie Planning Board will hold a joint meeting to discuss the proposed Land Use Ordinance. The meeting will begin at 6:30 at the Fletcher Municipal Building 1084 Main Street. The proposed ordinance may have an impact on large land owners and the council wishes to have you be present to express your opinion.

Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,

Joseph Hayes
Town Manager

Enclosure

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

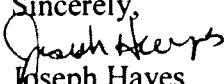
Tom Davis
Davis Family LLC
PO Box 112
Kenduskeag, Maine 04450

December 24, 2012

Dear Tom,

On Monday January 7, 2012, the Veazie Town Council and the Veazie Planning Board will hold a joint meeting to discuss the proposed Land Use Ordinance. The meeting will begin at 6:30 at the Fletcher Municipal Building 1084 Main Street. The proposed ordinance may have an impact on large land owners and the council wishes to have you be present to express your opinion.

Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,

Joseph Hayes
Town Manager

Enclosure

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

DDP Corporation
PO Box 1539
Bangor, Maine 04402-1539

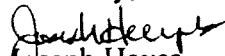
December 24, 2012

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Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,


Joseph Hayes
Town Manager

Enclosure

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

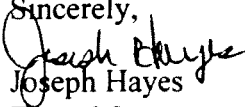
Deane Webster
57 Mill Creek Road
Orrington, Maine 04474

December 24, 2012

Dear Sir,

On Monday January 7, 2012, the Veazie Town Council and the Veazie Planning Board will hold a joint meeting to discuss the proposed Land Use Ordinance. The meeting will begin at 6:30 at the Fletcher Municipal Building 1084 Main Street. The proposed ordinance may have an impact on large land owners and the council wishes to have you be present to express your opinion.

Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,

Joseph Hayes
Town Manager

Enclosure

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

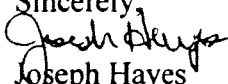
Daniel Webster
3 Ward Road
Windham, Maine 04062

December 24, 2012

Dear Sir,

On Monday January 7, 2012, the Veazie Town Council and the Veazie Planning Board will hold a joint meeting to discuss the proposed Land Use Ordinance. The meeting will begin at 6:30 at the Fletcher Municipal Building 1084 Main Street. The proposed ordinance may have an impact on large land owners and the council wishes to have you be present to express your opinion.

Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,

Joseph Hayes
Town Manager

Enclosure

Town of Veazie
1084 Main Street
Veazie, Maine 04401
(207) 947-2781

American Concrete Industries
1717 Stillwater Avenue
Veazie, Maine 04401

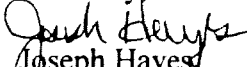
December 24, 2012

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Should you have any questions or concerns, please give me a call at 947-2781

Sincerely,


Joseph Hayes
Town Manager

Enclosure

RE Collection Account Status List
Tax Year: 2010-1 To 2010-1, Show Interest
Order By: Name, Account, Year As Of Date: 01/03/2013

| Acct | Year | Property Tax Due | Payment Received | Abate - Adjust | Balance Due | Balance Due w/ Interest | Refund Abate |
|------------|----------------------------|---------------------|---------------------|-------------------|----------------|----------------------------|-----------------|
| 963 | Berry, Ian 2010-1 | 295.23 | 0.00 | -32.98 | 328.21 | 328.59 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 246.28 | 14.41 | 34.54 | 280.82 | 295.23 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -24.23 | 0.00 | 0.00 | -24.23 |
| | CURINT | | 0.00 | -0.38 | 0.00 | 0.00 | -0.38 |
| | Total | | 246.28 | 39.02 | 43.29 | 289.57 | 328.59 |
| 150 | Cronkite, Ronald 2010-1 | 301.20 | 150.00 | -27.19 | 178.39 | 178.63 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 251.92 | 14.74 | 34.54 | 286.46 | 301.20 |
| 1/6/2012 | CHGINT | I | 0.00 | -7.63 | 0.00 | 0.00 | -7.63 |
| 1/6/2012 | cs127 | P | 93.09 | 22.37 | 34.54 | 127.63 | 150.00 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -10.81 | 0.00 | 0.00 | -10.81 |
| | CURINT | | 0.00 | -0.24 | 0.00 | 0.00 | -0.24 |
| | Total | | 158.83 | 11.05 | 8.75 | 167.58 | 178.63 |
| 653 | Crowe, C. W. 2010-1 | 11,860.91 | 0.00 | -1,107.97 | 12,968.88 | 12,986.02 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 11,172.84 | 653.53 | 34.54 | 11,207.38 | 11,860.91 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -1,099.22 | 0.00 | 0.00 | -1,099.22 |
| | CURINT | | 0.00 | -17.14 | 0.00 | 0.00 | -17.14 |
| | Total | | 11,172.84 | 1,769.89 | 43.29 | 11,216.13 | 12,986.02 |
| 148 | Crowe, Clyde 2010-1 | 2,872.23 | 0.00 | -272.50 | 3,144.73 | 3,148.84 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 2,680.88 | 156.81 | 34.54 | 2,715.42 | 2,872.23 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -263.75 | 0.00 | 0.00 | -263.75 |
| | CURINT | | 0.00 | -4.11 | 0.00 | 0.00 | -4.11 |
| | Total | | 2,680.88 | 424.67 | 43.29 | 2,724.17 | 3,148.84 |
| 249 | Crowe, Clyde 2010-1 | 3,013.52 | 0.00 | -285.64 | 3,299.16 | 3,303.48 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 2,814.36 | 164.62 | 34.54 | 2,848.90 | 3,013.52 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -276.89 | 0.00 | 0.00 | -276.89 |
| | CURINT | | 0.00 | -4.32 | 0.00 | 0.00 | -4.32 |
| | Total | | 2,814.36 | 445.83 | 43.29 | 2,857.65 | 3,303.48 |

RE Collection Account Status List
Tax Year: 2010-1 To 2010-1, Show Interest
Order By: Name, Account, Year As Of Date: 01/03/2013

| Acct | Year | Property Tax Due | Payment Received | Abate - Adjust | Balance Due | Balance Due w/ Interest | Refund Abate |
|------------|---------------------------|---------------------|---------------------|-------------------|----------------|----------------------------|-----------------|
| 650 | Dye, Jeanine 2010-1 | 229.56 | 247.26 | -26.95 | 9.25 | 9.26 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 184.24 | 10.78 | 34.54 | 218.78 | 229.56 |
| 2/6/2012 | CHGINT | I | 0.00 | -6.68 | 0.00 | 0.00 | -6.68 |
| 2/6/2012 | cs 149 | P | 0.00 | 0.18 | 0.00 | 0.00 | 0.18 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -11.45 | 0.00 | 0.00 | -11.45 |
| 12/28/2012 | CHGINT | I | 0.00 | -0.07 | 0.00 | 0.00 | -0.07 |
| 12/28/2012 | CS123 | P | 174.99 | 28.80 | 43.29 | 218.28 | 247.08 |
| | CURINT | | 0.00 | -0.01 | 0.00 | 0.00 | -0.01 |
| | Total | | 9.25 | 0.01 | 0.00 | 9.25 | 9.26 |
| 309 | KNOWLTON, LINDA 2010-1 | 519.28 | 1.91 | -58.52 | 575.89 | 576.58 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 447.44 | 26.17 | 45.67 | 493.11 | 519.28 |
| 1/17/2012 | CHGINT | I | 0.00 | -14.50 | 0.00 | 0.00 | -14.50 |
| 1/17/2012 | cs134 | P | 0.00 | 1.91 | 0.00 | 0.00 | 1.91 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -14.50 | -14.50 | -14.50 |
| 12/26/2012 | CHGINT | I | 0.00 | -29.52 | 0.00 | 0.00 | -29.52 |
| | CURINT | | 0.00 | -0.69 | 0.00 | 0.00 | -0.69 |
| | Total | | 447.44 | 68.97 | 60.17 | 507.61 | 576.58 |
| 729 | Myers, Nicholas 2010-1 | 175.83 | 0.00 | -21.88 | 197.71 | 197.91 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 133.48 | 7.81 | 34.54 | 168.02 | 175.83 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -13.13 | 0.00 | 0.00 | -13.13 |
| | CURINT | | 0.00 | -0.20 | 0.00 | 0.00 | -0.20 |
| | Total | | 133.48 | 21.14 | 43.29 | 176.77 | 197.91 |
| 947 | Smith, Sherry 2010-1 | 191.75 | 168.15 | -20.50 | 44.10 | 44.15 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 148.52 | 8.69 | 34.54 | 183.06 | 191.75 |
| 8/17/2012 | CHGINT | I | 0.00 | -10.88 | 0.00 | 0.00 | -10.88 |
| 8/17/2012 | cs34 | P | 114.04 | 19.57 | 34.54 | 148.58 | 168.15 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -0.87 | 0.00 | 0.00 | -0.87 |
| | CURINT | | 0.00 | -0.05 | 0.00 | 0.00 | -0.05 |
| | Total | | 34.48 | 0.92 | 8.75 | 43.23 | 44.15 |

RE Collection Account Status List
Tax Year: 2010-1 To 2010-1, Show Interest
Order By: Name, Account, Year As Of Date: 01/03/2013

| Acct | Year | Property Tax Due | Payment Received | Abate - Adjust | Balance Due | Balance Due w/ Interest | Refund Abate |
|---------------------|-----------------------|---------------------|---------------------|-------------------|----------------|----------------------------|-----------------|
| 983 | Woods, Chad 2010-1 | 72.35 | 0.00 | -12.26 | 84.61 | 84.66 | 0.00 |
| | | | Principal | Interest | Cost | Non Int. | Total |
| | | | 35.72 | 2.09 | 34.54 | 70.26 | 72.35 |
| 12/26/2012 | FCFEES | L | 0.00 | 0.00 | -8.75 | -8.75 | -8.75 |
| 12/26/2012 | CHGINT | I | 0.00 | -3.51 | 0.00 | 0.00 | -3.51 |
| | CURINT | | 0.00 | -0.05 | 0.00 | 0.00 | -0.05 |
| | Total | | 35.72 | 5.65 | 43.29 | 79.01 | 84.66 |
| Total for 10 | | 19,531.86 | | -1,866.39 | | 20,858.12 | |
| | | | 567.32 | | 20,830.93 | | 0.00 |

Payment Summary

| Type | Principal | Interest | Costs | Non Int. | Total |
|----------------------|-----------|-----------|--------|----------|-----------|
| P - Payment | 382.12 | 72.83 | 112.37 | 528.70 | 567.32 |
| Subtotal | 382.12 | 72.83 | 112.37 | 528.70 | 567.32 |
| I - Interest Charged | 0.00 | -1,773.14 | 0.00 | 0.00 | -1,773.14 |
| L - Lien Costs | 0.00 | 0.00 | -93.25 | -93.25 | -93.25 |
| I - Current Interest | 0.00 | -27.19 | 0.00 | 0.00 | -27.19 |
| Total | 382.12 | 1,795.92 | 19.12 | 435.45 | 2,197.16 |

| | Non-Interest Due | Balance Due |
|--------|-------------------------|--------------------|
| 2010-1 | 20,830.93 | 20,858.12 |
| Total | 20,830.93 | 20,858.12 |

! - This account is a deleted account.

Veazie ACO REPORT
December 2012

| ID Number | Date | Time out | Mileage | Location | Complaint | Action |
|------------------|-------------|-----------------|----------------|-----------------|------------------|---------------------------|
| 12-318 | 12/4/2012 | 1235 | 14.7 | 30 Hobson Ave | Stray kittens | Kittens appear to be gone |
| 12-323 | 12/6/2012 | 1638 | 27.8 | 20 Green St | Dog at large | Set trap |
| 12-323 | 12/6/2012 | 2058 | 28.8 | 20 Green St | Dog at large | Returned to owner |
| Total | | | 71.3 | | | |



Rob St. Louis
Chief

ORONO FIRE DEPARTMENT
TOWN OF ORONO

63 MAIN STREET
ORONO, MAINE 04473

Fire
Tel. 866-4000
Fax: 866-5056

December 28, 2012

Chief Gerry Martin

Veazie Fire Department
1084 Main Street
Veazie, ME. 04401

RE: HILLSIDE AVENUE – ORONO, ME

Dear Chief Martin,

The Town of Orono and especially the Orono Fire Department would like to extend our gratitude for mutual aid response provided on Sunday December 23rd at the fire incident on Hillside Avenue in Orono.

It is good to know that when needed local departments are available and willing to respond and provide assistance.

Thank you for your continued response.

Sincerely,

Robert St. Louis
Fire Chief – Orono Fire Department

Town of Veazie Fire/Rescue Department

MEMORANDUM

To: Chief Martin

From: Capt Metcalf

Date: December 22, 2012

Re: November Monthly Report



Incidents

| | | |
|---|-----------|----------------|
| 321 - EMS call, excluding vehicle accident with injury | 11 | 45.83% |
| Total - Rescue & Emergency Medical Service Incidents | 11 | 45.83% |
| 500 - Service Call, other | 5 | 20.83% |
| 5001 - Burn Permit | 1 | 4.17% |
| 551 - Assist police or other governmental agency | 1 | 4.17% |
| 553 - Public service | 1 | 4.17% |
| Total - Service Call | 8 | 33.33% |
| 651 - Smoke scare, odor of smoke | 2 | 8.33% |
| Total - Good Intent Call | 2 | 8.33% |
| 736 - CO detector activation due to malfunction | 1 | 4.17% |
| 743 - Smoke detector activation, no fire - unintentional | 2 | 8.33% |
| Total - False Alarm & False Call | 3 | 12.50% |
| Total for Station | 24 | 100.00% |

Incidents by Day of Week

| Day of the Week | Number of Incidents |
|-----------------|---------------------|
| Sunday | 4 |
| Monday | 3 |
| Tuesday | 2 |
| Wednesday | 5 |
| Thursday | 4 |
| Friday | 4 |
| Saturday | 2 |

Town of Veazie Fire/Rescue Department

Incidents by Time of Day

| Time of Day | Number of Incidents |
|----------------------|---------------------|
| 01:00:00 to 01:59:59 | 1 |
| 05:00:00 to 05:59:59 | 3 |
| 06:00:00 to 06:59:59 | 1 |
| 07:00:00 to 07:59:59 | 1 |
| 08:00:00 to 08:59:59 | 1 |
| 10:00:00 to 10:59:59 | 3 |
| 11:00:00 to 11:59:59 | 1 |
| 12:00:00 to 12:59:59 | 1 |
| 15:00:00 to 15:59:59 | 3 |
| 16:00:00 to 16:59:59 | 1 |
| 17:00:00 to 17:59:59 | 2 |
| 18:00:00 to 18:59:59 | 1 |
| 19:00:00 to 19:59:59 | 1 |
| 21:00:00 to 21:59:59 | 1 |
| 22:00:00 to 22:59:59 | 3 |

Average Response Time by Time of Day*

Please note that the response time includes the time the call is taken at dispatch not from when call is toned out.

| Time | Count | Count in Average | Average Response Time HHMMSS |
|----------------------|-----------|------------------|---------------------------------|
| 01:00:00 to 01:59:59 | 1 | 1 | 00:09:56 |
| 05:00:00 to 05:59:59 | 3 | 0 | |
| 06:00:00 to 06:59:59 | 1 | 0 | |
| 07:00:00 to 07:59:59 | 1 | 1 | 00:01:00 |
| 08:00:00 to 08:59:59 | 1 | 1 | 00:07:18 |
| 10:00:00 to 10:59:59 | 3 | 2 | 00:06:04 |
| 11:00:00 to 11:59:59 | 1 | 1 | 00:02:36 |
| 12:00:00 to 12:59:59 | 1 | 0 | |
| 15:00:00 to 15:59:59 | 3 | 2 | 00:10:49 |
| 16:00:00 to 16:59:59 | 1 | 0 | |
| 17:00:00 to 17:59:59 | 2 | 2 | 00:06:53 |
| 18:00:00 to 18:59:59 | 1 | 1 | 00:15:03 |
| 19:00:00 to 19:59:59 | 1 | 0 | |
| 21:00:00 to 21:59:59 | 1 | 1 | 00:08:02 |
| 22:00:00 to 22:59:59 | 3 | 2 | 00:11:07 |
| Totals: | 24 | 14 | |

* **Note:** The incident count used in averages does not include the following:

Not completed incidents, Personal Vehicle Response Mutual Aid given, Other Aid Given, Cancelled in Route, Not priority, Fill-In Standby, No arrival and Invalid Dates/Times.

Town of Veazie Fire/Rescue Department

Response Time Recap*

| | | |
|---------|----------------------|--|
| 2012260 | Not Priority | Service Call, other |
| 2012259 | Fill-In, Standby | Service Call, other |
| 2012252 | 1 min(s), 0 sec(s) | CO detector activation due to malfunction |
| 2012258 | Fill-In, Standby | Service Call, other |
| 2012274 | 2 min(s), 36 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012264 | Not Priority | Assist police or other governmental agency |
| 2012263 | Not Priority | Burn Permit |
| 2012256 | 4 min(s), 13 sec(s) | Smoke scare, odor of smoke |
| 2012253 | Fill-In, Standby | Service Call, other |
| 2012269 | 5 min(s), 59 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012266 | 7 min(s), 10 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012265 | 7 min(s), 18 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012255 | Not Priority | Service Call, other |
| 2012267 | 7 min(s), 47 sec(s) | Smoke detector activation, no fire - unintentional |
| 2012261 | 7 min(s), 56 sec(s) | Smoke detector activation, no fire - unintentional |
| 2012257 | 8 min(s), 2 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012272 | 8 min(s), 3 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012270 | Fill-In, Standby | EMS call, excluding vehicle accident with injury |
| 2012254 | 9 min(s), 56 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012271 | Other Aid Given | Public service |
| 2012268 | 14 min(s), 11 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012273 | 14 min(s), 29 sec(s) | Smoke scare, odor of smoke |
| 2012262 | 15 min(s), 3 sec(s) | EMS call, excluding vehicle accident with injury |
| 2012251 | Fill-In, Standby | EMS call, excluding vehicle accident with injury |

* Please note that the response time **includes** the time the call is taken at dispatch not from when call is toned out.

Weekly Training

| | |
|---|----------------------|
| Building Familiarization – Tour of Qualey Granite | 11/1/2012 6:00:00PM |
| Chainsaw Safety and Operations | 11/8/2012 6:00:00PM |
| Annual Respiratory Protection Review & | 11/15/2012 6:00:00PM |
| Annual PPE Assessment and Inspection Review | |
| EMS Skills Stations | 11/29/2012 6:00:00PM |

Other Activities-not inclusive

Monthly ladder inspections
 Monthly municipal building fire extinguisher and emergency light checks
 Blood Pressure Clinic at 1 and 3 Flagg Street
 Fire Station Visit by Maine Vocational Rehab
 Conducted interviews with media regarding Change Your Clock Change Your Battery
 Conducted interview with Channel 7 regarding juvenile fire setters

[illegible]

[illegible]

| | X | Y | Z | AA | AB | AC | AD | AE | AF | AG | AH | AI |
|----|------|------|------|------|------|------|------|------|------|------|---------|---------|
| 1 | | | | | | | | | | | | |
| 2 | Fire | Fire | Fire | Fire | Fire | Fire | Fire | Fire | Fire | Fire | EMS | EMS |
| 3 | 2012 | 2012 | 2012 | 2012 | 2012 | 2012 | 2012 | 2012 | 2012 | 2012 | 2012251 | 2012254 |
| 4 | | | | | | | | | | | | |
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[illegible]

[illegible]



Message

Fri, Dec 28, 2012 10:51 AM

From: "Mark Leonard" <vzchief800@yahoo.com>

To: **Joseph Hayes**

Subject: FW: Someone Filled Out Your Contact Form!

Attachments: Attach0.html / Uploaded File

5K

Joe- This was sent to our website. Could you please include in the council packets. Thank you

From: Keith Emery [<mailto:sgt.emery@gmail.com>]

Sent: Friday, December 28, 2012 10:46 AM

To: Mark Leonard

Subject: Fwd: Someone Filled Out Your Contact Form!

Your Name: - Rose Boynton

Your Phone Number: - 207-949-4443

Your Email - rlbobo2@gmail.com

Form Displayed on Page: veaziepd.net/?page_id=99

Sender IP: 72.227.106.90

----- Original Message -----

Subject: Someone Filled Out Your Contact Form!

From: Custom Contact Forms <rlbobo2@gmail.com>

To: kemery@veaziepd.net

CC:

Your Message: - I would like to thank the officer that responded to my house Christmas morning (12:30ish a.m.) after my husband reported me being unresponsive when my blood sugar crashed. It is nice to know that we have such fast response time in this community when it comes to a matter of life & death. If memory serves me right, the EMTs were from Orono. If not, then I'd also like to thank the guys from VZ rescue as well. Sincerely